



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON, TN 38055-0000

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Changes to the Naval Military Personnel Manual included in **Change 56** are effective the date written at the top of each article and below the article number on this change summary.

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Rear Admiral, U.S. Navy
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Changes in articles titled and briefed below are incorporated in this CD-ROM.

Table of Contents - Revised to reflect all current changes.

Article No. and Date Approved	<u>Article Title</u>
1300-802 CH-56 1 Aug 2016	NAVY EXPEDITIONARY INTELLIGENCE COMMAND (NAVEXINTCOM) - <ul style="list-style-type: none">• Para 1a, removed cryptologic technician (technical) rating.• Para 1(b)(c), clarified the screening requirements and tour lengths apply to the sea duty UIC 40623 and not to the shore UIC 33800.• Para 1e, changed minimum required tour length and obligated service to 48 months vice 36 or sea/shore flow (whichever is greater).• Para 2a(3), removed CTT rating.• Para 4, updated phone numbers for points of contact for detailed screening information. (COG: NAVPERSCOM (PERS-408))

<p>1301-804 CH-56 30 Jun 2016</p>	<p>COMMAND POLICIES AND PROCEDURES - COMMAND SCREEN BY RANK/DESIGNATOR - Change addresses formal administrative command screen board procedures mandated for all communities to include restricted line and staff corps by OPNAVINST 1412.14 (Command Qualification Program). Previous MILPERSMAN 1301-804 only addressed unrestricted line communities.</p> <ul style="list-style-type: none"> • Updated the reference section to include OPNAV directives and policy decision memoranda, and NAVPERS 15839I (Manual of Navy Officer Manpower and Personnel Classification (Officer Data Card)). • Exhibit 1, inserted NAVPERSCOM Officer Distribution Division Board Actions. • Article has been revised throughout and should be reviewed in its entirety. <p>(COG: OPNAV (N13))</p>
<p>1306-924 CH-56 16 Sep 2016</p>	<p>MOBILE UTILITIES SUPPORT EQUIPMENT (MUSE) PROGRAM</p> <ul style="list-style-type: none"> • Responsible office changed from PERS-4011D16/PERS-401C to BUPERS-329/PERS-401C. • Changed the relocation of Prime Power Production Specialist Course from Fort Belvoir, VA to Fort Leonard Wood, MO throughout the article. • Para 2a(4), updated the ASVAB requirements. • Para 2c, updated the application process for the Mobile Utilities Support Equipment (MUSE) Program. • Para 2g, Obligated service changed from 60 to 54 months. • Article has been revised throughout and should be reviewed in its entirety. <p>(COG: BUPERS (BUPERS-329)/PERS-401C))</p>

<p>1306-925 CH-56 11 Sep 2016</p>	<p>SENIOR ENLISTED ACADEMIES (SEA) - Several changes have been made to the enrollment and qualifying process per NAVADMINs 010/15 and 266/14.</p> <ul style="list-style-type: none"> • Para 1, revised to reflect updated definition of senior enlisted academies with curriculum descriptions. • Para 1b(1)-(6), defined the eligibility requirements for each academy. Updated to show the current length, prerequisites, location, and Web site. • Para 2, revised to align with NAVADMINs 010/15 and 266/14 to describe the process to obtain a seat at a senior enlisted academy and further revised to take Navy Personnel Command out of the enrollment process. • Article has been revised throughout and should be reviewed in its entirety. <p>(COG: NAVPERSCOM (PERS-40G1))</p>
<p>1321-100 CH-56 11 Sep 2016</p>	<p>ORDERS FOR OFFICER SPECIAL PROGRAMS - This change will ensure highly trained aviators' skill sets are recapitalized at sea. Specifically, TOPGUN graduates who also attain a joint strike fighter qualification will be utilized in sea-going billets before being allowed to separate from the Navy.</p> <ul style="list-style-type: none"> • Para 2b(4), removed "at the conclusion of the first shore tour" and inserted "should consecutive, separate shore duty assignments be negotiated by the member and executed, following air combat training continuum (ACTC) level V designation, the 24-month sea duty requirement must remain in effect until its eventual completion." • Para 2e, removed "C-9" from the subtitle. <p>(COG: NAVPERSCOM (NAVPERS-451))</p>

<p>1510-030 CH-56 26 Jul 2016</p>	<p>ADVANCED ELECTRONICS FIELD, ADVANCED TECHNICAL FIELD, AND NUCLEAR FIELD PROGRAMS - Updated training requirements, removed performance appraisal review, and updated administrative changes.</p> <ul style="list-style-type: none"> • Changed the responsible office code from BUPERS-326 to BUPERS-327. • Para 3, removed curriculum. • Para 3(table), removed submarine sonar technician from the advanced electronic field list. • Para 3d, inserted aviation warfare specialist qualifications and requirements. • Para 4b, updated advanced training list. • Para 5b,5d, updated eligibility criteria. • Para 6a(table), updated listing of ratings that must be eligible for a security clearance. • Para 7f, removed requirement statement for U.S. Navy Reserve full time support personnel. • Para 9c(2), removed performance appraisal review. <p>(COG: BUPERS (BUPERS-327))</p>
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1730-010
CH-56
8 Aug 2016

USE OF LAY LEADERS AND VOLUNTEER CIVILIAN WORSHIP LEADERS IN RELIGIOUS SERVICES - Most of the changes apply to volunteers having the same requirements, conditions, and responsibilities that apply to lay leaders.

- Changed the title from Use of Lay Leaders in Religious Services to the title above.
- Inserted OPNAVINST 1730.1E as reference (b).
- **Para 1a**, added "volunteer civilian worship leaders (hereafter volunteers)" as persons capable of supporting the command religious program.
- **Para 1b**, inserted language specifying isolated or unique duty settings where lay-led services may be necessary.
- **Para 2a**, added language stating that COs will require volunteers to be trained and supervised by a military chaplain, as lay leaders are.
- **Para 3a**, extended to a volunteer the same condition for appointment as for a lay leader appointment.
- **Para 3b**, expanded to specify the circumstances under which a lay leader or volunteer appointment is terminated.
- **Para 4b**, verbiage added to place volunteers within the parameters of a particular performance state of work, emphasize the faith-specific nature of the volunteer's services, and require volunteers to be supervised by a military chaplain.
- **Para 5d**, added to emphasize the precedence of, and preference for, chaplains, civilian religious ministry professionals, and lay leaders over civilian volunteers.

(COG: OPNAV (N097))

1770-140 CH-56 8 Aug 2016	COMMANDING OFFICER'S LETTER TO NEXT OF KIN - <ul style="list-style-type: none"> • Updated responsible office code from PERS-621 to PERS-13. • Updated references. • Para 1, added verbiage to clarify "primary next of kin." • Para 5(table), updated the address for the Naval Criminal Investigative Service Headquarters. (COG: NAVPERSCOM (PERS-13))
1910-402 CH-56 17 Jul 2016	ADMINISTRATIVE BOARD AND NOTIFICATION PROCEDURES - <ul style="list-style-type: none"> • Title changed from Notification Procedure to the title above. • NAVPERS 1910/31 Administrative Separation Notice - Administrative Board Procedure and NAVPERS 1910/32 Administrative Separation Processing - Notification Procedure were merged into NAVPERS 1910/31 Administrative Separation Processing Notice. • MILPERSMAN 1910-404 Notice of Administrative Board Procedure has been cancelled and the contents have been incorporated into MILPERSMAN 1910-402. (COG: NAVPERSCOM (PERS-832))
1910-404 CH-56 17 Jul 2016	NOTICE OF ADMINISTRATIVE BOARD PROCEDURE - <ul style="list-style-type: none"> • Cancelled. The contents of this article have been incorporated into MILPERSMAN 1910-402. (COG: NAVPERSCOM (PERS-832))

1920-010 CH-56 11 Aug 2016	TRANSFER OF AN OFFICER FOR ADMINISTRATIVE SEPARATION PROCESSING - <ul style="list-style-type: none"> • Updated responsible office's contact information. • Para 2, removed "(i.e., nonjudicial punishment)," as redundant. • Para 3, inserted paragraph to provide the Web address containing personally identifiable information guidelines for sending e-mails to NAVPERSCOM (PERS-834). (COG: NAVPERSCOM (PERS-834))
1920-080 CH-56 21 Aug 2016	RELEASE OF OFFICERS FROM ACTIVE DUTY PRIOR TO COMPLETION OF MINIMUM REQUIRED SERVICE - <ul style="list-style-type: none"> • Changed the responsible office from PERS-8331 to PERS-834F. • Updated RO's phone number and e-mail address. • Para 1a, removed "always" and "exact." • Para 1c, removed "required specific completion date of service" and replaced it with "earliest date the officer can detach." (COG: NAVPERSCOM (PERS-834F))
1920-130 CH-56 11 Sep 2016	OFFICER SEPARATIONS, GENERAL - <ul style="list-style-type: none"> • Updated responsible office's contact information. • Updated reference block. • Para 2, replaced "poor" with "unsatisfactory," and replaced "unsatisfactory conduct" with "misconduct." • Para 3, replaced "to Naval Reserve Personnel Center" with "via the Navy Standard Integrated Personnel System (NSIPS)" in the first sentence, and added "for update in NSIPS" at the end of the last sentence." • Para 4, removed official records envelope paragraph; DD 473 Official Records Envelope is no longer used. (COG: NAVPERSCOM (PERS-834))

<p>1920-210 CH-56 22 Aug 2016</p>	<p>TYPES OF DISCHARGE FOR OFFICERS -</p> <ul style="list-style-type: none"> • Updated responsible office contact information. • Para 1b(4), added "separation for habitual drunkenness and chronic default in the fulfillment of legal obligations" which was incorrectly included as part of paragraph 1c(6). • Para 1c(3), removed; as it was a duplicate of paragraph 1c(2). • Para 1c(6), removed "discharge were the member concerned an enlisted member;" not applicable. • Para 3, changed title from "Determination of Name and Character of Total Separation" to "Determination of Name and Characterization of Separation" to standardize language. • Para 4, inserted Web address for personally identifiable information guidelines <p>(COG: NAVPERSCOM (PERS-834))</p>
<p>6110-020 CH-56 15 Sep 2016</p>	<p>PHYSICAL RISK CLASSIFICATION FOR OFFICER AND ENLISTED PERSONNEL ON INACTIVE DUTY -</p> <ul style="list-style-type: none"> • Para 1b, changed the routing for reconsideration requests. • Para 2, replaced physical risk classifications categories (PRC) A, B, C, 4, and 5 with physical risk classifications "physically qualified," "not physically qualified with retention recommended," and "not physically qualified with retention not recommended." <p>(COG: NAVPERSCOM (PERS-95))</p>